 NATIONAL ORTHOPAEDIC HOSPITAL CAPPAGH	Document Number:	IM-PMG-4
	Revision Number:	0
	Issue Date:	27/11/2024
	Next Review:	See Q-Pulse Record
National Orthopaedic Hospital Cappagh, Finglas, Dublin 11.		PATHOLOGY PRIVACY NOTICE

Pathology is a department of the National Orthopaedic Hospital Cappagh (hereafter referred to as the “Hospital”, “we”, “us”) and operates a diagnostic laboratory service for the testing of patient samples.

What information do we collect?

In the course of the delivery of the Pathology services we collect the following information about patients:

- Patient Identity (Name, Medical Record Number (MRN), DOB, gender, ethnic origin)
- Patient Contact (home address, phone numbers)
- Medical Information (clinical details or past history)

How do we collect your data?

We collect your data directly from you and complete the laboratory request form with this information.

How will we use your data?

We use your data to ensure that your sample matches the testing request form. This information is transferred to the Laboratory Information System. (LIS)

What is the legal basis for processing your personal data?

The Hospital’s legal basis for processing the personal data of patients is Article 6(1)(c) where processing is necessary for compliance with a legal obligation to which the controller is subject.

The legal basis for processing special category data and ‘data concerning health’ is Article 9(2)(h) with section 52(d) of the Data Protection Act 2018 for the provision of medical care, treatment or social care.

What is the purpose of processing your personal data?


We process your data to test your samples and to provide you with an accurate result which corresponds to your clinical details including age and gender.

Who do we share your data with?

We do not disclose patient personal data except in accordance with lawful obligations.

How do we store your data?

We store your data in electronic and physical files which are held in secured electronic file on the LIS, in the laboratory which has restricted access, and in secure off-site storage facilities.

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Do we transmit your data outside the EEA?

Yes. Data Protection Agreements are in place with the providers, where applicable.

How long do we retain information?

We only keep your personal data for as long as is necessary for the purpose for which it was originally obtained and in line with National Healthcare Guidelines.

What are your rights?

Under the GDPR you have the following rights:

- Your right of access

You have the right to find out if the Hospital is using or storing your Personal Data. You exercise this right by asking for a copy of the data, which is commonly known as making a 'Subject Access Request'. There are some exemptions, which means you may not always receive all the information we process.

- Your right to rectification

You have the right to ask us to rectify information you think is inaccurate.

- Your right to erasure

You have the right to have your information deleted or we may delete your data under the following conditions:

- the Personal Data are no longer necessary in relation to the purposes for which they were collected, or otherwise processed
- you withdraw your consent where there is no other legal ground for the processing;
- the Personal Data have been unlawfully processed;
- the Personal Data have to be erased for compliance with a legal obligation.

This may not apply when the Hospital is complying with a legal obligation, or performing a task in the public interest or for archiving or research purposes, or for exercise of the defence of a legal claim.

- Your right to restriction of processing


You have the right to ask us to restrict the processing of your information in certain circumstances.

- Your right to object to processing

You have the right to object to processing if we are able to process your information because the process forms part of our public tasks, or is in our legitimate interests.

- Your right to data portability

This only applies to information you have given us. You have the right to ask that we transfer the information you gave us from one organisation to another, or give it to you.

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Further information on your rights

Further information on your rights is available at the Data Protection Commission website: www.dataprotection.ie/en/individuals/rights-individuals-under-general-data-protection-regulation.

How to exercise your rights

You can exercise your rights and/or if you wish to make a request by contacting us

- Email at dpo@nohc.ie or
- Phone on +353 (0)1 814 0447.

Whenever you contact us to ask about your Personal Data, we may ask you to verify your identity. This is to help protect your privacy.

What can you do if you have a complaint about the use of your Personal Data?

Our Data Protection Officer oversees how we collect, use, share and protect your Personal Data to ensure your rights are fulfilled. If you have a complaint about the use of your Personal Data, please contact our Data Protection Officer at dpo@nohc.ie or by telephoning on +353 814 0447 giving us the opportunity to put things right as quickly as possible. We fully investigate all complaints.

You may also contact the Office of the Data Protection Commission:

- Visit their website www.dataprotection.ie.
- Email info@dataprotection.ie
- Phone on +353 (0)57 8684800 or +353 (0)761 104 800
- Write to: Data Protection Commission, 21 Fitzwilliam Square South
Dublin 2, D02 RD28

How will the Hospital make updates to this notice?

We are required under the GDPR and the Data Protection Act 2018 to notify you of the information contained in this privacy notice. The notice applies to current and former patients. This notice does not form part of any contract of employment or other contract to provide services. We may make changes to this notice from time to time, particularly if we change how we use Personal Data, or change our technology and products. You can always obtain an up-to-date version of this notice by contacting us at dpo@nohc.ie or by accessing our website at NOHC website link.