
	CAPPAGH NATIONAL ORTHOPAEDIC HOSPITAL, FINGLAS, DUBLIN 11. The Sisters of Mercy	
RF-CBB-12	TERMS AND CONDITIONS OF SUPPLY	ISSUE DATE: 08/03/2017
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Issuing Bank: Cappagh ☐ Phone-01-8341211./ 8140 337.Croom ☐ Phone: 061 -397 276/ 061 485 478
 Navan ☐ Phone: 046-9021210/ 046 907 8557 Director-Prof. J. Conor O'Keane. FRCPL., FFPath., RCPI.
 Note: Supply of Bone Graft is conditional on the acceptance of the terms and conditions of Supply.

TERMS AND CONDITIONS OF SUPPLY

To supply tissue from the Bone Bank there must be a signed, current SLA, in place with the end user facility.

- Each graft must be used for a single Named Recipient only.
- The Bone Bank accepts no responsibility for tissue not implanted on the pre-arranged date for a specified recipient.
- Tissue once thawed / defrosted must not be re-frozen. It must be used or discarded within 24 hours of thawing.
- Do not use if the container or seal has been compromised on receipt. Contact the appropriate Bone Bank Office above.
- Once the container seal has been compromised, the bone shall be either implanted, if appropriate, or discarded.
- Any unused bone must be discarded and a record of such returned to the bone bank.
- The bone may not be sterilised or re-sterilised.
- The Bone Bank requires that persons using this graft comply with the Terms and Conditions of Supply.
- Although detailed and repeated donor infectious disease screening has been performed (see recipient sheet attached) this graft may transmit infectious agent as yet undetermined. This would also include a theoretical risk of Creutzfeldt-Jacob Disease (CJD).
- PLEASE NOTE-Failure to return relevant data as requested may be in contravention of Directive 2004 /23/EC and jeopardise further supplies of bone from this Bone Bank
- Imported Graft distributed via Cappagh Bone Bank cannot be returned.

THE USER AGREES:

- To store the tissue at the appropriate temperature- see below.
- Document the end-user and recipient of each graft and date of implantation or discard if appropriate
- Return a copy of the Tissue trace and Recipient data sheet supplied with each tissue to the Bone Bank.
- Retain a central log of all tissue implanted- noting recipient and surgeon and date of implant.
- Record in the recipients notes the graft identifier, or apply a graft label.
- Contact the appropriate Bone Bank Office with any queries or problems, and immediately in the event of any Near Miss, Error or Non-Conformance relating to the graft or its application.
- Un-opened, intact frozen femoral heads may be acceptable on return inspection. It must be returned within 48hours, Monday to Friday 08.00hrs and 13.00hrs. Acceptance back to the Bank is conditional and is evaluated when graft is received back by the Bank.
- The user agrees to pay charges levied for the provision of graft- either used or returned- as detailed in the SLA.

FROZEN GRAFTS:

Frozen grafts are transported on DRY ICE and should be kept refrigerated at -80oC or kept in the transport box in a clean, dry cool area until grafts are removed for use.

TIME LIMIT OF STORAGE: *BOX UN-OPENED*

This transport box will maintain the appropriate graft storage temperature for 48hours; see 'time out of freezer' in documentation. .

If this time limit has been exceeded, or the box opened for any reason- contact the appropriate bone bank office for further instructions.

Freeze Dried: Store at Ambient room temperature (Low limit 15.0 to high limit 23.0 degrees). Grafts once reconstituted cannot be returned to storage.

Return Policy.

Only Femoral Heads which have been dispatched on dry-ice can be returned within 48 hours under the following conditions:

1. The femoral head return must arrive between the office hours of 8am and 1pm Monday to Friday to allow for new documentation to be generated and the graft to be returned to the issue freezer
2. The seal on the box must be intact and the femoral head container must be below the level of the dry- ice.
3. There will be a €500 charge to cover the restocking cost, courier delivery and dry-ice.
4. The return courier charge will be covered by the returning institute.
5. In line with the Musculoskeletal Transplant Foundation (MTF) terms and conditions, there is a strict no-return policy for all structural graft imported from the (MTF) and distributed by Cappagh Bone Bank.